

**MHS BAND BOOSTERS**  
**Agenda**

4-6-2022

**I. Call to order**

**II. Approval of minutes from last meeting**

**III. Treasurers report**

**IV. Committee Reports**

- a) Chaperone
- b) Concession Stand
- c) Equipment/Truck
- d) Hospitality
- e) Remind
- f) Publicity
- g) Uniforms
- h) Ways & Means
- i) Webmaster
- j) Band Director
- k) Indoor Guard/Drumline Spectacular

**V. New Business**

- a) Bull Dog Band 5K

**VI. Elections**

- a) Nomination Committee Report
- b) Floor Nominations/Candidate Acceptance
- c) Voting
- d) Tally/Results

**VII. Adjournment**

## **MHS Band Booster Meeting**

### **Booster Meeting in session at 7:01 p.m. via Zoom.**

In attendance: Jenn Mesich, Pat Mesich, Dawn Pitzer, Mark Zeigler, Joanne Pritt, Heather Nowell, Anne Taylor, Matt Mullenax, Jackie Henry, Tom Wojtowicz, Cindy Wojtowicz, Peg Fox-Zeigler, Lisa Wood, Terri Hickerson, and Mrs. Adams

Meeting conducted by Jenn Mesich and Mrs. Adams

### **Treasurer's Report - Pat Mesich, Chair**

Budget report shared with all in attendance.

More donations and fundraising received for drums \$3,000-\$4,000.

Truck Wrap estimate \$9,495. Other possibilities available.

Review of treasurer's report and motion to approve by Anne Taylor and seconded by Mark Zeigler. Passed by unanimous vote.

## **COMMITTEE REPORTS**

### **Chaperones**

No chaperones needed for festival 3/30/22. No extra equipment needed.

### **Concessions Committee**

A limited menu concession stand will be run for lacrosse games. Waiting on water to be turned on. Mrs. Adams will check with AD for this date.

### **Equipment and Truck – Pat Mesich, Chair**

Deciding between Davis Signs and Panhandle for package deal.

### **Hospitality – Jenn Mesich, Chair**

5/11/22 Banquet

Menu - fried chicken and potluck

Orange and black cords will be ordered for Seniors. There will be a Senior Table. Next year's show will be revealed to parents.

### **Dessert / Jazz Night – Jenn Mesich, Chair**

4/30/22 Jazz Night

Mrs. Adams would like a committee to spearhead this. Tom and Cindy W., Joanne P., Lisa W. and daughter volunteered for this committee. Jenn M. will send an email for a Zoom meeting. Committee to discuss raffle table.

**Publicity - Matt Mullenax, Chair**

An article was recently published in The Journal. BCT bank sign is advertising the Indoor Classic. Sweet Sounds of Jazz will be advertised next.

Mrs. Adams will call Sheriff's Dept. for sign for 3/12/22 Indoor Classic.

**Uniforms – Peg Fox-Zeigler, Chair**

Sizes are good. A sample hat is on its way. Uniforms due to arrive the end of June, beginning of July. Band may wear black uniforms one more time for the 5/6/22 Concert. They will be cleaned after.

**Ways and Means – Mark Zeigler, Chair**

Blankets and fleeces have been priced for students at approx. \$20. Band yearbook is being compiled and can be pre-ordered for \$40. This could also be digital. Jenn will send a Google form gauging interest.

**Webmaster – Pat Mesich, Chair**

Mrs. Adams is merging the website to Blackboard. This will be accessible through the MHS Homepage with a link to the Boosters page. Constitution and Boosters needs to be amended to drop “Martinsburg High School.”

**Band Director Report – Mrs. Adams**

Cutting boards are a possible fundraiser as well as Mountaineer Popcorn.

3/12/22 8am-10am Set up

12pm Show Time

Concessions/Admissions

Potatoes - Mountaineer Meat Smokers, taco toppings

3/16/22 Concert Festival

Gather numbers for marching band for 22-23 school year.

Tri-M is passing out medical forms and programs.

**NEW BUSINESS:**

Nomination Committee - minimum of three

Terri Hickerson (Chair), Mark Zeigler, Anne Taylor, Joanne Pritt

Email and Facebook post will be made for nominations before next meeting.

**Adjournment**

The meeting adjourned at 8:04p.m.

Motion to adjourn made by Mark Zeigler, seconded by Peg Fox-Zeigler. Passed by unanimous vote.

The next meeting will be Wednesday, April 6th at 7:00 p.m. in the MHS Band room.

**Reminder:**

Booster Meetings *typically* held the first Wednesday of every month in the band room at 7:00 p.m.

These minutes respectfully submitted by Terri Hickerson.

**Martinsburg High School Band Boosters, Inc.**  
**Statement of Financial Position**  
As of April 7, 2022

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Concession Stand Bank	0.00
Operating Funds	55,479.41
Operating Reserves	12,011.15
Uniform Reserve	15,860.52
Vending Bank	0.00
<b>Total Bank Accounts</b>	<b>\$ 83,351.08</b>
<b>Accounts Receivable</b>	
Accounts Receivable	459.97
<b>Total Accounts Receivable</b>	<b>\$ 459.97</b>
<b>Other Current Assets</b>	
Prepaid Expenses	0.00
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$ 0.00</b>
<b>Total Current Assets</b>	<b>\$ 83,811.05</b>
<b>TOTAL ASSETS</b>	<b>\$ 83,811.05</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
Visa Card 4569 (4569)	176.24
<b>Total Credit Cards</b>	<b>\$ 176.24</b>
<b>Other Current Liabilities</b>	
Equipment Purchases Payable	0.00
Raffle Prize	0.00
Unpaid Instructor Fees	0.00
<b>Total Other Current Liabilities</b>	<b>\$ 0.00</b>
<b>Total Current Liabilities</b>	<b>\$ 176.24</b>
<b>Total Liabilities</b>	<b>\$ 176.24</b>
<b>Equity</b>	
Opening Balance Equity	63,950.49
Retained Earnings	28,238.33
Net Revenue	-12,808.68
<b>Total Equity</b>	<b>\$ 79,380.14</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 79,556.38</b>

**We are currently Owed \$1,914.59 from 17 Active Students.**  
**We are currently Owed \$ 459.97 from 17 Inactive Students.**

**Martinsburg High School Band Boosters  
Actual to Budget**

	YEAR TO DATE June 2020 - Apr 5 2022	Target	BUDGET June 2021 - May 2022
<b>Income</b>			
Band Spectacular	10,454.26	131%	8,000.00
Concession Stand	49,740.10	124%	40,000.00
Donations	8,523.99		0.00
Fundraisers	16,877.30	482%	3,500.00
Jazz Night	0.00	0%	500.00
Performance Fees	0.00	0%	600.00
Refunds	-530.33		
Student Fees	9,706.90	202%	4,800.00
Vending	72.00	24%	300.00
<b>Total Income</b>	<b>\$ 94,844.22</b>	164%	<b>57,700.00</b>
<b>Cost of Goods Sold</b>			
Band Spectacular Expenses	1,283.03	29%	4,500.00
Concession Janitorial	885.22	98%	900.00
Concession Stand - Student Help	865.37	58%	1,500.00
Concession Stand Supplies	23,687.49	169%	14,000.00
Fundraisers Expense	0.00	0%	3,500.00
Eastern Regional Jazz Festival	125.00	31%	400.00
Vending Supplies	0.00	0%	300.00
Indoor Guard / Perc	2,830.94	142%	2,000.00
<b>Total Cost of Goods Sold</b>	<b>\$ 29,677.05</b>	118%	<b>25,100.00</b>
<b>Gross Profit</b>	<b>\$ 65,167.17</b>	200%	<b>32,600.00</b>
<b>Expenses</b>			
Advertizing	623.21		0.00
Awards	925.10	116%	800.00
Background Checks	0.00	0%	200.00
Bad Debts	258.00	86%	300.00
Band Banquet	0.00	0%	400.00
Band Camp Expenses	482.38	96%	500.00
Bank Charges	72.55	73%	100.00
Charitable Contributions	0.00		0.00
Dues	0.00	0%	90.00
Guard Expenses	1,901.50	152%	1,250.00
Honor Band Expenses	495.91	99%	500.00
Instructors	3,840.00	100%	3,840.00
Instrument Repairs	629.98	210%	300.00
Instruments	8,117.00	1623%	500.00
Interest Expense	0.00		0.00
Marching Show Expense	2,622.97	87%	3,000.00
Meals and Entertainment	634.38	127%	500.00
Music	1,268.22	51%	2,500.00
Music Clinic/Professional Improvement	186.30		0.00
Office Expenses	486.46	243%	200.00
Other General and Admin Expenses	0.00		0.00
Percussion Expenses	3,454.14	276%	1,250.00
Promotional	1,880.08	434%	433.00
Quickbooks Payment Fees	355.76	237%	150.00
Repair & Maintenance	10,444.32	522%	2,000.00
Spring Trip Expenses	0.00		0.00
Subcontractors	0.00		0.00
Supplies	0.00		0.00
Taxes & Licenses	639.00	2556%	25.00
Travel	7,889.70	526%	1,500.00
Travel Meals	1,677.23	280%	600.00
Vehicle & Business Insurance	1,922.51	96%	2,000.00
Uniforms	19,735.69	564%	3,500.00
<b>*Indoor Band Spectacular</b>	<b>2,427.09</b>	<b>243%</b>	<b>1,000.00</b>
<b>*Jackets</b>	<b>2,178.00</b>	<b>109%</b>	<b>2,000.00</b>
<b>Total Expenses</b>	<b>\$ 75,147.48</b>	<b>255%</b>	<b>29,438.00</b>
<b>Net Operating Income</b>	<b>(\$9,980.31)</b>	<b>-316%</b>	<b>3,162.00</b>
<b>Other Income</b>			
Interest Earned	7.21	60%	12.00
Transfer from Operating Reserve	11,500.00	460%	2,500.00
Transfer from Uniform Reserve	19,736.00	658%	3,000.00
Other Ordinary Income	0.00		0.00
<b>Total Other Income</b>	<b>\$ 31,243.21</b>	<b>567%</b>	<b>5,512.00</b>
<b>Other Expenses</b>			
Instrument Purchases	0.00	0%	2,000.00
Miscellaneous	292.50	59%	500.00
New Equipment	2,543.08	254%	1,000.00
Uniform Purchases	0.00	0%	3,000.00
Uniform Reserve	0.00		0.00
<b>Total Other Expenses</b>	<b>\$ 2,835.58</b>	<b>44%</b>	<b>6,500.00</b>
<b>Net Other Income</b>	<b>\$28,407.63</b>	<b>-2875%</b>	<b>(988.00)</b>
<b>Set Aside Donation/Fundrasing Earmark</b>			
Truck Wrap Earmark	\$8,995.00	100%	0.00
Uniform Earmark	\$5,935.00	100%	0.00
<b>Total Set Aside Earmark</b>	<b>\$14,930.00</b>	<b>100%</b>	<b>0.00</b>
<b>Net Income</b>	<b>\$3,497.32</b>	<b>161%</b>	<b>2,174.00</b>

# Drum Fundraiser

Level	Name	Paid	
	C. Fleenor	50	
	C. Cottam	200	
	Mel's Nail Room	250	
	Vicki Sellers	75	
	Paige Kosak	100	
	E Morin	500	
	A Cline	500	
	L wood	50	
	Preceptor Alpha Kappa	100	
	Dr. Kimberly Smith DDS	100	
	Newland Insurance	100	
	Pill & Pill	100	
	Brown Funeral Home	500	
	Argos	500	
	H-Mart	50	
	Angelos	100	
	Pritt	1000	
	VE Mauck	100	
	Bank of America(Zeigler)	500	
	Airborne Church	1000	
	Sigma Alpha Iota	200	
	Emmanuel Puplampu	100	
	Carol Thasher	0	50
	SU Music Grant	0	500
	SAI Grant	0	200
In hand		6175	
Owed			750
<b>Total</b>		<b>6925</b>	

**New Uniform Donations**

Sue Palmer	450
Dean Warrenfeltz	100
David Silver	50
Mary Daniels	100
EWVCF	2500
Ross Hudson	50
Jack Breech	100
James Dean	150
Dorris Durham	25
Gary Raines	200
Norma Butts	300
Gary Matthews	30
Linda Jones	45
James Rodgers	50
Charles Jennings	50
Randall Cresap	100
David Plume	50
Harry Van Metre	50
Carolyn Reuter	10
Keith Hedrick	450
Russell Voelker	50
John F Davis III	100
North Mt. Press	250
Sister Acts	450
Franklin Carbaugh	100
Tammy Tucker	50
E. Baron Munson	50
Robert Hutzler	25

<b>Total</b>	<b>5935</b>
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## Truck Wrap Fundraiser

Level	Name	Cost	Ammount	Paid
Major		3000		
	WVUH-East	3000	3000	Yes
SubTotal		3000	3000	
Minor		1500		
	Quad	1500	0	
SubTotal		1500	0	
Logo 2-side		1000		
	Dan & Bryan's	1000	1000	Yes
	Parsons Ford	1000	1000	Yes
SubTotal		2000	2000	
Logo 1-side		500		
	BRG	500	500	Yes
	Ellsworth	0	0	Trade
	Lopez Team	500	500	Yes
	C&C Repair	500	500	Yes
	Advocate - Erie Insurance	500	500	Yes
	CBM Mortgage	500	0	No
	Modern Renovations	500	250	Partial
SubTotal		3000	2250	
Name		250		
	Call the Fox	250	250	Yes
	Orsini's	250	250	Yes
	Union Corner Auto	0	0	Trade
	Mountainer Pub	250	250	Yes
SubTotal		750	750	
Class/Benefactor		125		
	Class Of 2021	125	125	Yes
	Class of 2009	125	125	Yes
	Class of 2008	125	125	Yes
	Rogers Family	125	125	Yes
	Class of 2022	125	125	Yes
	Class of 1983	125	125	Yes
	Class of 1985	125	125	Yes
	Class of 2003	125	120	Yes
SubTotal		1000	995	
Toitals		11250	8995	