

MHS BAND BOOSTERS

Agenda

4-6-2022

I. Call to order

II. Approval of minutes from last meeting

III. Treasurers report

IV. Committee Reports

- a) Chaperone
- b) Concession Stand
- c) Equipment/Truck
- d) Hospitality
- e) Remind
- f) Publicity
- g) Uniforms
- h) Ways & Means
- i) Webmaster
- j) Band Director
- k) Indoor Guard/Drumline Spectacular

V. New Business

- a) Bull Dog Band 5K

VI. Elections

- a) Nomination Committee Report
- b) Floor Nominations/Candidate Acceptance
- c) Voting
- d) Tally/Results

VII. Adjournment

MHS Band Booster Meeting

Booster Meeting in session at 7:01 p.m. via Zoom.

In attendance: Jenn Mesich, Pat Mesich, Dawn Pitzer, Mark Zeigler, Joanne Pritt, Heather Nowell, Anne Taylor, Matt Mullenax, Jackie Henry, Tom Wojtowicz, Cindy Wojtowicz, Peg Fox-Zeigler, Lisa Wood, Terri Hickerson, and Mrs. Adams

Meeting conducted by Jenn Mesich and Mrs. Adams

Treasurer's Report - Pat Mesich, Chair

Budget report shared with all in attendance.

More donations and fundraising received for drums \$3,000-\$4,000.

Truck Wrap estimate \$9,495. Other possibilities available.

Review of treasurer's report and motion to approve by Anne Taylor and seconded by Mark Zeigler. Passed by unanimous vote.

COMMITTEE REPORTS

Chaperones

No chaperones needed for festival 3/30/22. No extra equipment needed.

Concessions Committee

A limited menu concession stand will be run for lacrosse games. Waiting on water to be turned on. Mrs. Adams will check with AD for this date.

Equipment and Truck – Pat Mesich, Chair

Deciding between Davis Signs and Panhandle for package deal.

Hospitality – Jenn Mesich, Chair

5/11/22 Banquet

Menu - fried chicken and potluck

Orange and black cords will be ordered for Seniors. There will be a Senior Table. Next year's show will be revealed to parents.

Dessert / Jazz Night – Jenn Mesich, Chair

4/30/22 Jazz Night

Mrs. Adams would like a committee to spearhead this. Tom and Cindy W., Joanne P., Lisa W. and daughter volunteered for this committee. Jenn M. will send an email for a Zoom meeting. Committee to discuss raffle table.

Publicity - Matt Mullenax, Chair

An article was recently published in The Journal. BCT bank sign is advertising the Indoor Classic. Sweet Sounds of Jazz will be advertised next.

Mrs. Adams will call Sheriff's Dept. for sign for 3/12/22 Indoor Classic.

Uniforms – Peg Fox-Zeigler, Chair

Sizes are good. A sample hat is on its way. Uniforms due to arrive the end of June, beginning of July. Band may wear black uniforms one more time for the 5/6/22 Concert. They will be cleaned after.

Ways and Means – Mark Zeigler, Chair

Blankets and fleeces have been priced for students at approx. \$20. Band yearbook is being compiled and can be pre-ordered for \$40. This could also be digital. Jenn will send a Google form gauging interest.

Webmaster – Pat Mesich, Chair

Mrs. Adams is merging the website to Blackboard. This will be accessible through the MHS Homepage with a link to the Boosters page. Constitution and Boosters needs to be amended to drop "Martinsburg High School."

Band Director Report – Mrs. Adams

Cutting boards are a possible fundraiser as well as Mountaineer Popcorn.

3/12/22 8am-10am Set up

12pm Show Time

Concessions/Admissions

Potatoes - Mountaineer Meat Smokers, taco toppings

3/16/22 Concert Festival

Gather numbers for marching band for 22-23 school year.

Tri-M is passing out medical forms and programs.

NEW BUSINESS:

Nomination Committee - minimum of three

Terri Hickerson (Chair), Mark Zeigler, Anne Taylor, Joanne Pritt

Email and Facebook post will be made for nominations before next meeting.

Adjournment

The meeting adjourned at 8:04p.m.

Motion to adjourn made by Mark Zeigler, seconded by Peg Fox-Zeigler. Passed by unanimous vote.

The next meeting will be Wednesday, April 6th at 7:00 p.m. in the MHS Band room.

Reminder:

Booster Meetings *typically* held the first Wednesday of every month in the band room at 7:00 p.m.

These minutes respectfully submitted by Terri Hickerson.

Martinsburg High School Band Boosters, Inc.
Statement of Financial Position
As of April 7, 2022

| | <u>Total</u> |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Concession Stand Bank | 0.00 |
| Operating Funds | 55,479.41 |
| Operating Reserves | 12,011.15 |
| Uniform Reserve | 15,860.52 |
| Vending Bank | 0.00 |
| Total Bank Accounts | <u>\$ 83,351.08</u> |
| Accounts Receivable | |
| Accounts Receivable | 459.97 |
| Total Accounts Receivable | <u>\$ 459.97</u> |
| Other Current Assets | |
| Prepaid Expenses | 0.00 |
| Undeposited Funds | 0.00 |
| Total Other Current Assets | <u>\$ 0.00</u> |
| Total Current Assets | <u>\$ 83,811.05</u> |
| TOTAL ASSETS | <u>\$ 83,811.05</u> |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Credit Cards | |
| Visa Card 4569 (4569) | 176.24 |
| Total Credit Cards | <u>\$ 176.24</u> |
| Other Current Liabilities | |
| Equipment Purchases Payable | 0.00 |
| Raffle Prize | 0.00 |
| Unpaid Instructor Fees | 0.00 |
| Total Other Current Liabilities | <u>\$ 0.00</u> |
| Total Current Liabilities | <u>\$ 176.24</u> |
| Total Liabilities | <u>\$ 176.24</u> |
| Equity | |
| Opening Balance Equity | 63,950.49 |
| Retained Earnings | 28,238.33 |
| Net Revenue | -12,808.68 |
| Total Equity | <u>\$ 79,380.14</u> |
| TOTAL LIABILITIES AND EQUITY | <u>\$ 79,556.38</u> |

We are currently Owed \$1,914.59 from 17 Active Students.
We are currently Owed \$ 459.97 from 17 Inactive Students.

Martinsburg High School Band Boosters
Actual to Budget

| | YEAR TO DATE June 2020 - Apr 5 2022 | Target | BUDGET June 2021 - May 2022 |
|---------------------------------------|--|--------|--------------------------------|
| Income | | | |
| Band Spectacular | 10,454.26 | 131% | 8,000.00 |
| Concession Stand | 49,740.10 | 124% | 40,000.00 |
| Donations | 8,523.99 | | 0.00 |
| Fundraisers | 16,877.30 | 482% | 3,500.00 |
| Jazz Night | 0.00 | 0% | 500.00 |
| Performance Fees | 0.00 | 0% | 600.00 |
| Refunds | -530.33 | | |
| Student Fees | 9,706.90 | 202% | 4,800.00 |
| Vending | 72.00 | 24% | 300.00 |
| Total Income | \$ 94,844.22 | 164% | 57,700.00 |
| Cost of Goods Sold | | | |
| Band Spectacular Expenses | 1,283.03 | 29% | 4,500.00 |
| Concession Janitorial | 885.22 | 98% | 900.00 |
| Concession Stand - Student Help | 865.37 | 58% | 1,500.00 |
| Concession Stand Supplies | 23,687.49 | 169% | 14,000.00 |
| Fundraisers Expense | 0.00 | 0% | 3,500.00 |
| Eastern Regional Jazz Festival | 125.00 | 31% | 400.00 |
| Vending Supplies | 0.00 | 0% | 300.00 |
| Indoor Guard / Perc | 2,830.94 | 142% | 2,000.00 |
| Total Cost of Goods Sold | \$ 29,677.05 | 118% | 25,100.00 |
| Gross Profit | \$ 65,167.17 | 200% | 32,600.00 |
| Expenses | | | |
| Advertizing | 623.21 | | 0.00 |
| Awards | 925.10 | 116% | 800.00 |
| Background Checks | 0.00 | 0% | 200.00 |
| Bad Debts | 258.00 | 86% | 300.00 |
| Band Banquet | 0.00 | 0% | 400.00 |
| Band Camp Expenses | 482.38 | 96% | 500.00 |
| Bank Charges | 72.55 | 73% | 100.00 |
| Charitable Contributions | 0.00 | | 0.00 |
| Dues | 0.00 | 0% | 90.00 |
| Guard Expenses | 1,901.50 | 152% | 1,250.00 |
| Honor Band Expenses | 495.91 | 99% | 500.00 |
| Instructors | 3,840.00 | 100% | 3,840.00 |
| Instrument Repairs | 629.98 | 210% | 300.00 |
| Instruments | 8,117.00 | 1623% | 500.00 |
| Interest Expense | 0.00 | | 0.00 |
| Marching Show Expense | 2,622.97 | 87% | 3,000.00 |
| Meals and Entertainment | 634.38 | 127% | 500.00 |
| Music | 1,268.22 | 51% | 2,500.00 |
| Music Clinic/Professional Improvement | 186.30 | | 0.00 |
| Office Expenses | 486.46 | 243% | 200.00 |
| Other General and Admin Expenses | 0.00 | | 0.00 |
| Percussion Expenses | 3,454.14 | 276% | 1,250.00 |
| Promotional | 1,880.08 | 434% | 433.00 |
| Quickbooks Payment Fees | 355.76 | 237% | 150.00 |
| Repair & Maintenance | 10,444.32 | 522% | 2,000.00 |
| Spring Trip Expenses | 0.00 | | 0.00 |
| Subcontractors | 0.00 | | 0.00 |
| Supplies | 0.00 | | 0.00 |
| Taxes & Licenses | 639.00 | 2556% | 25.00 |
| Travel | 7,889.70 | 526% | 1,500.00 |
| Travel Meals | 1,677.23 | 280% | 600.00 |
| Vehicle & Business Insurance | 1,922.51 | 96% | 2,000.00 |
| Uniforms | 19,735.69 | 564% | 3,500.00 |
| *Indoor Band Spectacular | 2,427.09 | 243% | 1,000.00 |
| *Jackets | 2,178.00 | 109% | 2,000.00 |
| Total Expenses | \$ 75,147.48 | 255% | 29,438.00 |
| Net Operating Income | (\$9,980.31) | -316% | 3,162.00 |
| Other Income | | | |
| Interest Earned | 7.21 | 60% | 12.00 |
| Transfer from Operating Reserve | 11,500.00 | 460% | 2,500.00 |
| Transfer from Uniform Reserve | 19,736.00 | 658% | 3,000.00 |
| Other Ordinary Income | 0.00 | | 0.00 |
| Total Other Income | \$ 31,243.21 | 567% | 5,512.00 |
| Other Expenses | | | |
| Instrument Purchases | 0.00 | 0% | 2,000.00 |
| Miscellaneous | 292.50 | 59% | 500.00 |
| New Equipment | 2,543.08 | 254% | 1,000.00 |
| Uniform Purchases | 0.00 | 0% | 3,000.00 |
| Uniform Reserve | 0.00 | | 0.00 |
| Total Other Expenses | \$ 2,835.58 | 44% | 6,500.00 |
| Net Other Income | \$28,407.63 | -2875% | (988.00) |
| Set Aside Donation/Fundrasing Earmark | | | |
| Truck Wrap Earmark | \$8,995.00 | 100% | 0.00 |
| Uniform Earmark | \$5,935.00 | 100% | 0.00 |
| Total Set Aside Earmark | \$14,930.00 | 100% | 0.00 |
| Net Income | \$3,497.32 | 161% | 2,174.00 |

Drum Fundraiser

| Level | Name | Paid | |
|---------|--------------------------|------|-----|
| | C. Fleenor | 50 | |
| | C. Cottam | 200 | |
| | Mel's Nail Room | 250 | |
| | Vicki Sellers | 75 | |
| | Paige Kosak | 100 | |
| | E Morin | 500 | |
| | A Cline | 500 | |
| | L wood | 50 | |
| | Preceptor Alpha Kappa | 100 | |
| | Dr. Kimberly Smith DDS | 100 | |
| | Newland Insurance | 100 | |
| | Pill & Pill | 100 | |
| | Brown Funeral Home | 500 | |
| | Argos | 500 | |
| | H-Mart | 50 | |
| | Angelos | 100 | |
| | Pritt | 1000 | |
| | VE Mauck | 100 | |
| | Bank of America(Zeigler) | 500 | |
| | Airborne Church | 1000 | |
| | Sigma Alpha Iota | 200 | |
| | Emannuel Puplampu | 100 | |
| | Carol Thasher | 0 | 50 |
| | SU Music Grant | 0 | 500 |
| | SAI Grant | 0 | 200 |
| | | | |
| | | | |
| In hand | 6175 | | |
| Owed | | | 750 |
| | | | |
| Total | | 6925 | |

New Uniform Donations

| | |
|-------------------|------|
| Sue Palmer | 450 |
| Dean Warrenfeltz | 100 |
| David Silver | 50 |
| Mary Daniels | 100 |
| EWVCF | 2500 |
| Ross Hudson | 50 |
| Jack Breech | 100 |
| James Dean | 150 |
| Dorris Durham | 25 |
| Gary Raines | 200 |
| Norma Butts | 300 |
| Gary Matthews | 30 |
| Linda Jones | 45 |
| James Rodgers | 50 |
| Charles Jennings | 50 |
| Randall Cresap | 100 |
| David Plume | 50 |
| Harry Van Metre | 50 |
| Carolyn Reuter | 10 |
| Keith Hedrick | 450 |
| Russell Voelker | 50 |
| John F Davis III | 100 |
| North Mt. Press | 250 |
| Sister Acts | 450 |
| Franklin Carbaugh | 100 |
| Tammy Tucker | 50 |
| E. Baron Munson | 50 |
| Robert Hutzler | 25 |

| | |
|-------|------|
| Total | 5935 |
|-------|------|

Truck Wrap Fundraiser

| Level | Name | Cost | Ammount | Paid |
|------------------|---------------------------|-------|---------|---------|
| Major | | 3000 | | |
| | WVUH-East | 3000 | 3000 | Yes |
| SubTotal | | 3000 | 3000 | |
| Minor | | 1500 | | |
| | Quad | 1500 | 0 | |
| SubTotal | | 1500 | 0 | |
| Logo 2-side | | 1000 | | |
| | Dan & Bryan's | 1000 | 1000 | Yes |
| | Parsons Ford | 1000 | 1000 | Yes |
| | | | | |
| SubTotal | | 2000 | 2000 | |
| Logo 1-side | | 500 | | |
| | BRG | 500 | 500 | Yes |
| | Ellsworth | 0 | 0 | Trade |
| | Lopez Team | 500 | 500 | Yes |
| | C&C Repair | 500 | 500 | Yes |
| | Advocate - Erie Insurance | 500 | 500 | Yes |
| | CBM Mortgage | 500 | 0 | No |
| | Modern Renovations | 500 | 250 | Partial |
| | | | | |
| SubTotal | | 3000 | 2250 | |
| Name | | 250 | | |
| | Call the Fox | 250 | 250 | Yes |
| | Orsini's | 250 | 250 | Yes |
| | Union Corner Auto | 0 | 0 | Trade |
| | Mountainer Pub | 250 | 250 | Yes |
| | | | | |
| SubTotal | | 750 | 750 | |
| Class/Benefactor | | 125 | | |
| | Class Of 2021 | 125 | 125 | Yes |
| | Class of 2009 | 125 | 125 | Yes |
| | Class of 2008 | 125 | 125 | Yes |
| | Rogers Family | 125 | 125 | Yes |
| | Class of 2022 | 125 | 125 | Yes |
| | Class of 1983 | 125 | 125 | Yes |
| | Class of 1985 | 125 | 125 | Yes |
| | Class of 2003 | 125 | 120 | Yes |
| SubTotal | | 1000 | 995 | |
| Toitals | | 11250 | 8995 | |